

**GENERAL BOARD OF HIGHER EDUCATION AND MINISTRY
THE UNITED METHODIST CHURCH
OFFICE OF LOANS AND SCHOLARSHIPS**

P. O. BOX 34007

NASHVILLE, TN 37202-0007

E-MAIL: umscholar@gbhem.org Phone: 615/340-7344

www.gbhem.org

**GENERAL SCHOLARSHIP APPLICATION
BASIC CRITERIA FOR ELIGIBILITY**

The General Scholarship Application is used for a number of scholarship programs that were established by private donors through wills and annuities. Some of the wills and annuities stipulate that applicant meet more than the basic criteria for eligibility, i.e., resident of specific conference, majoring in specified field, etc.

Your application will be considered for any of the available scholarship programs for which you are eligible. **SEND ONLY ONE APPLICATION TO NASHVILLE.**

Deadline dates for the programs covered by this application are as follows:

Graduate Scholarships:

| | |
|-------------|------------|
| BAKER | FEBRUARY 1 |
| SCHISLER | FEBRUARY 1 |
| BRANDENBURG | MARCH 1 |
| EDWARDS | MARCH 1 |
| OTHER* | MAY 15 |

Undergraduate Scholarships

| | |
|--------|--------|
| BASS | MAY 15 |
| OTHER* | MAY 15 |

**Includes a number of small scholarship programs.*

NOTE: Unless a specific scholarship flyer is enclosed with this application, the scholarship program for which you are eligible will be determined by your application data.

BASIC CRITERIA FOR ELIGIBILITY FOR ALL SCHOLARSHIPS

Must be an active, full member of The United Methodist Church** for at least one year prior to applying. (Some of the scholarship programs require at least 3 years.)

Must be a citizen or permanent resident of the United States; students from the Central Conferences must be enrolled in a United Methodist-related institution in the U.S. and must provide a letter of recommendation from the president of the United Methodist-related school where enrolled.

Must be enrolled in a full-time degree program (graduate or undergraduate) at a regionally accredited educational institution in the U.S.

Must have a cumulative grade point average of at least 2.5 (some programs require a 3.0 or higher).

****Members of other Methodist denominations are not eligible**

Your completed application with all the required documents must be received in Nashville by the deadline date for the scholarship program for which you are applying (see dates listed above).

Mail the completed applications to:

Office of Loans and Scholarships
P. O. Box 340007
Nashville, TN 37203-0007

If you have questions, you may contact the Nashville office by E-mail: umscholar@gbhem.org
Phone: 615/340-7344

Faxed or photocopies of required documents and/or data will NOT be accepted.

**General Scholarship
Deadlines**

SCHOLARSHIP APPLICATION

GRADUATE

Baker February 1
Schisler February 1
Brandenburg March 1
Edwards March 1
Others May 15

UNDERGRADUATE

Bass May 15
Others May 15

**General Board of Higher Education and Ministry
The United Methodist Church
Office of Loans and Scholarships
P.O. Box 340007, Nashville, TN 37203-0007**

**Telephone: 615/340-7344
E-mail: umscholar@gbhem.org
www.gbhem.org**

| | |
|---------------------------|--------------|
| <i>Nashville Use Only</i> | |
| Added to Computer: | |
| Date: _____ | Staff: _____ |
| Reviewed By: _____ | |
| Date: _____ | |
| Scholarship Code: _____ | |

SUBMIT APPLICATION AND ALL REQUIRED DOCUMENTS BY DEADLINE DATE

Ethnic Group: () African American () Asian () Caucasian () Hispanic () Native American
() Pacific Islander () Biracial () Other

Please indicate the ethnic community with which you most closely identify _____

1. SOCIAL SECURITY NUMBER _____

2. Name in Full _____

First Middle Last

3. Permanent Mailing Address _____

Street/Box# City State Zip+4

4. E-mail address (please print) _____ Telephone #: () _____

5. Male () Female () AGE: _____ Married () Single () _____ Clergy Dependent: (Y) (N)

6. Citizen or permanent resident of the USA? _____ If Permanent Resident, list Alien Registration # _____

If no*, what is the name of your country? _____

*Recommendation letter from your United Methodist College President where you are enrolled is required with this application.

7. Name and address of the college you plan to attend during the upcoming scholarship year:

School Name Mailing Address

8. Academic classification (scholarship year):

Undergraduate: () Freshman () Sophomore () Junior () Senior

Graduate: First () Second () Third () Other _____

9. Hours required for full-time status at your college? _____ Enrolled full time? _____ Online Courses? _____

If not enrolled full time, explain reason _____

10. If you are enrolled in SEMINARY, what is your conference status?

Ordained deacon () Ordained Elder () Licensed to Preach () Certified candidate ()

11. Expected College Graduation Date (Mth and Yr) _____ Degree (e.g., BS, BA, AS, MA, MD, Mdiv, etc.) _____

12. For what career are you preparing? _____

13. Are you a full and active member of The United Methodist Church? () YES () NO

14. What is the Date you became a full member** of the United Methodist Church _____

**The date you took the vows of church membership/date of confirmation Month Year

15. Full NAME and MAILING address of the United Methodist Church where you are currently an active member:

Street/Box# City State Zip+4

16. Name of Annual Conference where your church is located _____

17. Pastor's Name _____ Telephone #: () _____

E-mail Address for Pastor/Church: _____

Faxed or Photocopies of required documents and/or data will NOT be accepted.

Institutions of Higher Education Attended — list present school first:

| Institution | Date attended from-to | Degree Earned | Major | Grade Point Average |
|-------------|--------------------------|------------------|-------|------------------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Have you had previous scholarship(s) administered by the Office of Loans and Scholarships in Nashville? _____

What academic year(s)? _____

List any academic honors, awards, etc., you have received _____

What factors, if any, should be taken into consideration in evaluating your academic record?

State briefly any paid employment you have had or now have:

| Title or Position | Employed by | Type of Work | Dates |
|-------------------|-------------|--------------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Will you be working during the college year? () Yes () No

Father's Name _____ Occupation _____

Mother's Name _____ Occupation _____

If applicant is under age 24 check the range of your parents' gross annual income:

() \$0 - \$24,999 () \$25,000 - \$49,999 () \$50,000 - \$99,999 () \$100,000 - \$149,000 () \$150,000+

If applicant is under age 24, list number and ages of persons dependent on your parents income

If applicant is married list:

Spouse's name _____

Spouse's Occupation _____

Spouse's Gross Annual Income _____

Number and ages of persons dependent on your spouse's income _____

FINANCIAL STATEMENT

This statement must be completed before
your scholarship request can be reviewed.

FINANCIAL AID IS REQUESTED FOR ACADEMIC YEAR _____ - _____

INCOME AVAILABLE to meet expenses for the academic year:

ESTIMATED EXPENSES for the academic year:

Personal funds (cash, savings, etc.) \$ _____

Tuition and fees \$ _____

Total summer earnings \$ _____; amount
available for school _____

Books _____

Expected earnings for academic year* _____

Housing _____

Parental support _____

Food _____

Spouse's income* _____

Clothing and laundry _____

Assistantships _____

Medical care _____

Scholarships (itemize) _____

Transportation (itemize) _____

Other expenses (itemize) _____

Grants (itemize) _____

Loans (itemize) _____

Other Income (itemize) _____

TOTAL EXPENSES \$ _____

TOTAL INCOME \$ _____

Please note: On a separate sheet describe any unusually high expenses. (Additional itemized expenses may also be listed.) Special circumstances that may affect your financial situation should be explained.

*After all taxes have been deducted.

If you are a self-supporting student, list number of dependents (explain) _____

HAVE YOU APPLIED FOR OTHER FINANCIAL AID for the academic year not listed above?

IF YES, name sources _____

Have you received notification of approval/disapproval? _____

IF APPROVED, list amount you will receive (or have received) from each source? _____

HAVE YOU LISTED THESE AMOUNTS in the appropriate income section above? _____

List educational loans unpaid for prior years. Source: Amount:

_____ _____ \$ _____

_____ _____ _____

_____ _____ _____

_____ _____ _____

TRANSCRIPT

An **Official transcript** (*no copies*) of your most recent academic work (**with grades through Fall Semester**) must be SUBMITTED WITH your application.

LETTERS OF RECOMMENDATION

Enter the name and relationship of the persons writing your letters of recommendation in the blanks below. **All the letters of recommendation should be enclosed with your application.** If there is a question about this requirement, you may contact the Office of Loans and Scholarships by **e-mail: umscholar@gbhem.org OR telephone: 615/340-7344.**

1. The **PASTOR** of the United Methodist Church where you are currently an active member. *If you are a student pastor or a certified candidate for ministry, the letter of recommendation should be from your district superintendent or supervising pastor.*

| | |
|------|--------------|
| Name | Pastor or DS |
|------|--------------|

2. An **active lay person in your church** who knows you well (*e.g., Lay Leader, Church Council Chair, SS Teacher, etc.*)

| | |
|------|----------------------|
| Name | Lay Member of Church |
|------|----------------------|

3. A **teacher/college professor/instructor** who has taught you in **this academic year**. *If you have not been in school in the past two years, you may request this reference from a recent employer.*

| | |
|------|-------------------|
| Name | Teacher/Professor |
|------|-------------------|

APPLICANT'S ESSAY GUIDELINES

Attach a written **ESSAY in 200 words or less** describing your **leadership responsibilities and activities** during the past three years, including your current activities and goals as follows:

1. Leadership responsibilities and involvement in your United Methodist Church within last three years.
2. Involvement and/or leadership responsibilities on the District, Annual Conference, Jurisdiction or General Conference level
3. Activities and/or responsibilities in your high school and community
4. Your education goals and how achievement of these goals will provide leadership for The United Methodist Church and society; and how it will improve the quality of life of others
5. College students should show evidence of leadership in religious activities through their campus ministry/ chaplaincy or local United Methodist Church in the city where their college is located

TO THE APPLICANT

The office in Nashville will **NOT** send an incomplete application to the Awards Review Committee. Read questions carefully to eliminate delays and the possibility of your application not being reviewed. Before mailing your application papers, read and check off the following:

- | | |
|---|--------------------------|
| 1. Have you answered EVERY question and/or written a response in every blank on the application? | <input type="checkbox"/> |
| 2. Have you listed your UM Church Membership date? (Month & Year) | <input type="checkbox"/> |
| 3. Is your GPA at least 2.50? (Read enclosed flyer for other GPA requirements) | <input type="checkbox"/> |
| 4. Is your official transcript enclosed? | <input type="checkbox"/> |
| 5. Are your letters of recommendation enclosed? | <input type="checkbox"/> |
| 6. Have you enclosed your ESSAY? (See guidelines above) | <input type="checkbox"/> |
| 7. Are you aware of the Deadline date? (See Front of Application) | <input type="checkbox"/> |
| 8. Did you remember to sign the application? | <input type="checkbox"/> |

APPLICANT'S PLEDGE

I understand that to the best of my knowledge, the information contained in this application is correct and complete. I understand it is **my responsibility** to ensure all requested documents (transcript, letters of recommendation, essay, etc.) are received by the Office of Loans and Scholarships in Nashville **no later than the deadline date.**

Signature of applicant in full: _____ Date _____

Name of School: _____